

Board of Directors

Meeting Location: 310 Green Street Upstairs Board Room

12 February 2020 0930-10:30

	TOPIC	PRESENTER	
1	Call to Order/Opening Prayer/Introductions Time Keeper (Cheri Smith) Parking Lot	Laressa Witt	Laressa welcomed everyone; Shelley prayed; Council Kinston spoke to all via phone
2	Approval of the minutes	Laressa Witt	Shelley Hudson made a motion to accept the minutes with corrections addressed; Ivonne Anton made the second and motion carried
OLD BUSINESS		PRESENTER	
3	Treasurer's Report	Ivonne Anton	Ivonne stated that the rent for the CoC Office may be going up from \$10 to \$12/sq. ft. in July so we may need to review. Concern about funding for CE grant; need to decide what will be done for the CCF grant as well; For the CE Community -wide meeting, we must ensure that "Elizabeth A. Hudspeth Endowment Fund at Cumberland Community Foundation" is on the brochure; Dee will also place this on the FCCCOC website; Laressa stated that Housing Committee has to make a proposal for how to spend \$12,000 and we've been given until March 15 th to get back to CCF; Tony Gardner wanted to know if the line item for the Community Events listed as \$1500 was what he would be able to use to which Ivonne confirmed; Tony Gardner made a motion to accept the Treasurer's report with a second from Shelley Hudson; motion carried
4	New Membership Forms/Code of Conduct Forms	Debbie Brown	Updated membership forms: Laressa Witt, Angelita Marable, Ivonne Anton, Deloris Taylor, Shelley Hudson, Karen Bowens; New membership form: Kimberly Lewis; Debbie is to send to Devon, Kimberly and Deloris the change needed on the Code of Conduct form.
UPDATES/ NEW BUSINESS		PRESENTER	
5	MOU with FMHA	Laressa Witt	Laressa stated that with this MOU, there was a glitch on the side of DSS in that they do not have the capacity, it will cost them and they don't have the time to handle all of this; there have been meetings with the Housing Authority and we don't want to lose this opportunity or take the chance on it destabilizing; we missed the Fayetteville Housing Authority's deadline but we didn't miss HUD's deadline. Laressa reached out to a person and this person will try to leverage or pitch mental health county dollars for Behavioral Case Manager full-time position; Laressa will draft a letter and Debbie will send out to listserv to see if there's anyone else that can help; Laressa said maybe the CoC could somehow step up with this project by having folks volunteer and be trained and supervised to do the leg work; start with vouchers and CoC to commit to having two individuals start part time to help the children; Dee stated that Kimberly couldn't do case

			management; Shelley asked who would do supervision; Laressa stated we'd have to figure that out; CCF could fund a Case Manager; Ivonne felt that the CoC may not be the best provider for this; Laressa said we had to start somewhere so we could write something; Shelley asked if CDBG could pay a salary; Dee said that we could ask Adolph; Laressa said that the vouchers don't come online until next summer so Shelley felt it would be better to wait until we have a full Board;
6	Retreat and By Law Review Schedule/Timeline	Laressa/Debbie	Shelley Hudson gave the review from the Board Retreat to include revising the BOD would be apprised of agencies that are not funded so that we avoid any perception of conflict of interest; that we'd need to decide as a Board to do; Laressa said that would be 8 positions; Shelley said that there were suggested committees with sub-committees under each of these; this would be discussed and voted on by the Board; organizational chart in the packet was reviewed; Shelley the other piece is that if Board decides to go with this, then we would need to update By Laws and then Policies and Procedures which would be done out of the Governance Committee; the work is done at the committee level and will need to have this presented to the full CoC; you don't have to be a member to be a part of the committee; Laressa gave the timeline of the By Laws to get community input; Discussion ensued; Shelley thought that the BOD Chair make Kimberly Lewis the chair of an ad hoc committee giving her the opportunity to have the committee present to the Board; Laressa suggested that it goes to the committee and then they send to Debbie; Shelley stated that Kim takes the By Laws as is and look at it themselves. Discussion ensued. Shelley made a motion that the CoC BOD Chair create an ad hoc committee making Kimberly Lewis the chair of the ad hoc committee. She will take the current By Laws as they are and bring back new By Laws-based on the idea that we are changing the BOD, then make the draft of the By Laws which will come to the full Board and the BOD votes at that time about the decision to move forward or not; if we vote to move forward then the following month the By Laws will be presented at the Community Meeting for all the CoC to have input; that the new BOD would not be someone that receives CoC grants, ESG Grant, 511 or Cumberland County agencies funding; Ivonne added that the timeline should be a part of the motion to which Shelley agreed to add; Karen Bowns made a second to this motion; motion carries;
7	CES Update Veterans and Civilians Prioritization/Case Consultation Written Report/CE transfer/CE Evaluation	CHN Written Report/Ivonne	Ivonne stated that the report given had to have changes made at the last minute so the copy we have isn't correct; Ivonne reviewed the report; see "program announcements" back page; getting referrals from everywhere for folks that aren't literally homeless; Laressa said that the Community meeting will be a re-training process concerning CE; Laressa stated there

			was a change in the Referral section; Laressa said that we need to talk about 4 access sites and this only shows 1
8	Committees <u>Please join one!</u> <ul style="list-style-type: none"> • Executive: 1st Tuesday 3:00 pm Green Street • Outreach: 3rd Wednesday at 11:00 am Green St Suite 202 • Housing: 3rd Tuesdays 11:00 am Green St Suite 202 • Grants Review: 2nd Thursday 10:00 am 417 East Mountain Dr. Wesleyan Pentecostal Church Fellowship Hall • HMIS: TBA • Finance: 1st Friday 11:00 am 707 Murchison Rd (CHN) 	Chairs	<p><i>Exec. Comm.</i> – summarized what happened at the retreat and the Bylaws; HMIS-a lot of questions with HMIS and CE</p> <p><i>Outreach</i> – Tony preparing for Project Connect; needing to generate the flyer and get this nailed down; Karen Bowens shared that the CEO of the Chamber announced she was hosting a discussion on housing as she thinks there is a gap and needs to discuss and this overlaps on the 19th; Tony stated he may need his committee to meet at this meeting then;</p> <p><i>Housing:</i> Shelley said she was the chair but from the retreat she cannot be the chair to which Laressa said the By Laws are contradictory to each other so we aren't necessarily in violation but we need to address this; Shelley said that with this contradiction, that she will continue to still be a part of this however, Karen should be the chair; the Housing meeting will be cancelled so that we may go to the Chamber discussion on housing; Laressa said that only issue was that they have to come up with a proposal; Shelley stated they had come up with a plan and would get the proposal prepared for the Board for funding the Elizabeth A. Hudspeth Endowment Fund at Cumberland Community Foundation;</p> <p><i>Grants:</i> Pastor Hayden was absent;</p> <p><i>HMIS:</i> Laressa said that Dee has offered to take that for now;</p> <p><i>Finance:</i> Ivonne said they reviewed the reports and will meet next Friday</p>
9	Community Meeting April 21, 2020	Open	Laressa stated we needed something for this; Ivonne reminded that the ByLaws would be presented at the April meeting
10	Announcements/ Additions <ul style="list-style-type: none"> • <u>Additions?</u> • Grant registration due March 	Open	HUD sends us a list and we send letter back indicating we still want the grants
11	Next Meeting Dates: <ul style="list-style-type: none"> • <u>Community Meeting</u> Third Tues at 0930 at 310 Green St back, parking in the back (Tuesday, February 18, 2020) • BOD Meetings 2nd Wednesday 0930 310 Green St upstairs Board Room • Please see above for Committee Meetings 	Debbie Brown	Laressa gave dates of meetings; question was asked and Debbie shared what the two different dates were and who composed the meetings of those two dates;
12	Adjournment	Laressa Witt	Laressa adjourned the meeting