

Jacqueline Evans, Chair, (910) 977-7261

Tiffany Johnson, Vice-Chair (910) 885-1416

Debbie Brown Secretary (910) 827-9117

Board of Directors Meeting

Location: **Virtual Conferencing**

<https://zoom.us/j/94125301485?pwd=YWhlaVN3VFRkVmZRMjBrNElvM1R5UT09>

December 17, 2020 9:30-10:30 a.m.

	TOPIC	PRESENTER	DURATION (MINUTES)
1	Call to Order/Opening Prayer	Jacqueline Evans	1
	OLD BUSINESS	PRESENTER	DURATION (MINUTES)
2	Treasurer's Report: Correction on the budget approval. The End-of-year Budget was approved in order to complete the 990. (Article V Board of Directors Section 4. Duties of the Board of Directors #3 "Vote on the minutes, treasurer's report, and meeting adjournment, along with all other matters considered during a board meeting. These votes will be decided by 50% + 1 vote." p. 9) (Article XI Contracts, Checks, Deposits & Funds Section 4. Treasurer's Report "The Treasurer shall provide a written report of all transactions (expenditures and deposits) including the beginning and ending bank balance at each BOD Meeting." p. 19)	Jacqueline Evans	5
3	New Membership Forms/Code of Conduct Forms (Article V Board of Directors Section 3. Code of Conduct "Each of the BOD will be responsible for updating their Code of Conduct annually throughout their term on the Board. This form will be given to the Board of Directors Secretary for recording purposes and then given to the Lead Agency to house. p. 8)	Debbie Brown	2
	UPDATES/ NEW BUSINESS	PRESENTER	DURATION (MINUTES)
4	MOU: DV/SA/HT Advocacy (Jordan House Foundation)	Debbie Brown	2
5	Community Update: Fayetteville Housing Study-Stakeholder Engagement	Dee Taylor	2
6	CES Update: CE transfer/CE Revised P&P/Status CCF grant (Article III Structure and Responsibilities Section 3. Responsibilities of the CoC. 24CFR § 578.7 HUD 1 Operating the CoC c. i. "Develop written policies and procedures for coordinated entry that are approved by the CoC before implementation of CES. A CoC approved CES Policy and Procedures Manual must be in place before implementation pursuant to 24CFR § 578.7 HUD" p. 3)	Dee Taylor	10
7	New Meeting Dates/Times: Survey Results/New Proposals for BOD & Exe. Committee/ Members (Community) Meetings for 2021	Jacqueline Evans	10
8	Committees: (Article VII Standing & Ad Hoc Committees p. 15-17) <u>Please Join One!</u> <ul style="list-style-type: none"> • Executive: Jacqueline Evans • Planning & Development: TBA • Governance: TBA • Performance Evaluation & Grants Review: TBA • HMIS/CE: Interim Deloris Taylor <ul style="list-style-type: none"> ○ Upcoming Training Dates • Finance: Ivonne Anton • Interim Finance: Debbie Brown 	Chairs * Please Note: Due to COVID-19, Committee meetings are subject to change their location to virtual as they see fit.	2

	<p>- TBA! Treasurer seat will be vacant by December 31, 2020 (Article VI. Board Officers Section 7. Vacancies c. “If the Secretary or Treasurer positions are made vacant, the Chairperson will appoint another member of the BOD to assume these roles until the Chairperson can call for a special nomination and election of a new Secretary or Treasurer to complete the current term;” p 15)</p> <p><i>*Committees will be first selected by members to serve on and Chairperson will announce designated committee chairs to bring before the Board to vote</i></p>		
9	HUD regulation for Homeless Individual on the Board	Kimberly Lewis	2
10	Announcements/ Additions	Open	5
11	Next Meeting Dates: •	Jacqueline Evans	1
12	Closing Prayer	Jacqueline Evans	2
13	Adjournment (Article V Board of Directors Section 4. Duties of the Board of Directors #3 “Vote on the minutes, treasurer’s report, and meeting adjournment, along with all other matters considered during a board meeting. These votes will be decided by 50% + 1 vote.” p. 9)	Jacqueline Evans	1

Participation in the CoC is open to any organization or individual who wishes to dedicate their time to accomplish the mission of the CoC. Anyone who attends any meeting(s) will be considered a “participant,” unless they have **completed the steps to become a member as defined below**.

Participant- Individual who attends meetings but has not submitted an application for membership and has no voting rights.

Member- Individual or agency representative who has submitted the membership packet and been reviewed and presented as a member via notice to the BOD.

Active Member- Individual or agency representative who has submitted the membership packet and been reviewed and presented as a member via notice to the BOD, and is on at least one standing committee/ad-hoc committee. An Active Member has voting rights after attending two BOD, Member, or Committee meetings. To maintain Active Member status, the individual or agency representative must have attended at least 40% of the regularly scheduled BOD, Member, or Committee meetings in the previous 12 months.