

Board of Directors / Community Partners

Meeting Location: 310 Green Street Parking and Entrance in the back

21 January 2020 0930-10:30

| | TOPIC | PRESENTER | |
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| 1 | Call to Order/ Opening Prayer/Introductions Time Keeper (Cheri Smith) Parking Lot | Laressa Witt | Laressa introduced Council Member Kinston who is in her first term; Lavern opened in prayer; introductions of those present; Even though found in #12 on the agenda, Greater Image attendees were introduced and gave overview of their organization |
| 2 | Approval of the minutes | Laressa Witt | Lavern made a motion to approve the minutes with the corrections addressed during the discussion with a second by Shelley. Motion carried |
| | OLD BUSINESS | PRESENTER | |
| 3 | Treasurer's Report | Ivonne Anton | Financial assistance in the amount of \$400 went to Family Endeavors for an individual who was homeless; concerns in the 1 st quarter with not having received \$55,000 from Family Promise; \$4500 from CCF is earmarked to financial assistance; Motion from Angelita to accept the treasurer's report with a second by Tony; Motion carried |
| 4 | New Membership Forms/Code of Conduct Forms | Debbie Brown | Debbie reported there have not been any new membership forms turned in; Debbie reminded everyone to update their membership form if they haven't done so in a year; Debbie stated she had received the Code of Conduct forms from 4 BOD |
| | UPDATES/ NEW BUSINESS | PRESENTER | |
| 5 | MOU with FMHA | Laressa Witt | Laressa explained the request of the MOU and the need; HUD says the proposal is strengthens with Coordinated Entry. This is why having a coordinated entry system is absolutely critical; shared BOD's were given a week and a half to read; CoC would be the ones to refer for the vouchers with DHHS; Laressa stated foster care children are at risk of homelessness so foster care child exiting within 90 days qualifies for the vouchers; Laressa asked, so as a COC do we want to sign our names? Ivonne asked if the vouchers are opened to Cumberland County or somewhere else and Karen Bowens was going to find out; Ivonne also asked if the vouchers were forever and Karen Bowens stated she would have to ask; Laressa stated they were good for three years. Shelley made a motion to sign the MOU with a second by Tony; Angelita and Ivonne abstained; Motion carried |
| 6 | CoC Planning Grant and TA | Dee Taylor | Dee (via phone) stated that the planning grant was starting next week; the CoC Coordinator is the title to be used for the new person starting in this position; CoC Grant – all renewals received were awarded so 1 st round was awarded; Bonus project-Endeavors; waiting on second round for Tier II; HUD Technical Assistance-spoke on Friday; they will send out a survey to all CoC members for input on what we need TA on; survey sent out by the end of the week then decide what CoC members can be involved based on the topic |
| 7 | PIT Planning/6 pm- 6 pm January 29- 30 | Tawana Dawkins/ Ivonne Anton | Tawana stated 10 teams going out; have bags ready; have a Quality Data Team ready; Ivonne asked if there was a need for training and Tawana stated yes; Tawana stated we didn't want the PIT Count to be something negative so she made PIT Check stickers; Ivonne asked if anything on the Wishlist that hadn't been filled and Tawana stated not now; Ivonne asked what the vision of the bags was and Tawana said it was something to make this more positive for the homeless; Pearlie Hodges asked if FAST could offer discounts for bus fare for individuals who are homeless? Laressa stated this was a good question and referred to Council Kinston who stated she would look into this |

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| 8 | <p>CES Update Veterans and Civilians Prioritization/Case Consultation Written Report/CE transfer/CE Evaluation Continuity Plan Letter</p> | <p>CHN Written Report/Ivonne Laressa Witt</p> | <p>Report provided by Ivonne that was included in the BOD packet; Coordinated Entry contract with Family Promise ends January 31st and waiting to see what happens stated Ivonne; FY 2018 starts February 1; If Family Promise keeps this (CE) then CHN is committed to continue CE; Laressa asked the BOD what to do moving forward as HUD says we have to have CE; Family Promise made a motion in August to move the CE to the CoC which was voted on and passed then a CoC letter was written and sent to HUD but HUD was waiting on the letter from Family Promise; Laressa continued that the CoC was building capacity but was still not at a place to run CE; Lead Agency will help in this process; Ivonne stated we were at a stand still as of February 1 and would no longer have staff funding; She asked CoC to tell her what to do; Laressa stated CHN has no authority from the BOD to continue with the CE; Shelley said that she had talked with Community Partners on how it works and that CE has helped with communication; Shelley said she has someone that is paid to do HMIS and could do this; Laressa said if CHN is to continue the BOD needs to give CHN a letter stating to keep CE going if the CoC agrees; Lavern asked how long could CHN continue providing the service and Ivonne stated through June 30th; Lavern made a motion to provide the letter to CHN for them to continue CE with a second by Angelita; Ivonne abstained; motion carried</p> |
| 9 | <p>Homeless Project Connect</p> | <p>Tony Gardner</p> | <p>Tony stated May 7th would be the combined landlords and Public Housing event</p> |
| 10 | <p>BOD Retreat January 31 9:00-4:00</p> | <p>Debbie Brown</p> | <p>Laressa addressed this; stated the BOD retreat would be held Friday January 31st from 9:00 – 4:00; items to be addressed were the By Laws, Policies & Procedures along with the BOD structure; Location is in this building</p> |
| 11 | <p>Committees <u>Please join one!</u></p> <ul style="list-style-type: none"> • Executive: 1st Tuesday 3:00 pm Green Street • Outreach: 3rd Wednesday at 11:00 am Green St Suite 202 • Housing: 3rd Tuesdays 11:00 am Green St Suite 202 • Grants Review: 2nd Thursday 10:00 am 417 East Mountain Dr. Wesleyan Pentecostal Church Fellowship Hall • HMIS: 1st Tuesday 1:00 pm Green Street Suite 202 • Finance: 1st Friday 11:00 am 707 Murchison Rd (CHN) | <p>Chairs</p> | <p>Laressa gave dates/times</p> <p>Tony gave dates/times</p> <p>Shelley gave dates/times</p> <p>Lavern stated the meetings would be picked back up next month</p> <p>Ivonne gave dates/times no report as they have not met yet</p> <p>Ivonne gave dates/times</p> |
| 12 | <p>Announcements/Additions</p> <ul style="list-style-type: none"> • <u>Additions?</u> • Greater Image Introduction | <p>Open</p> | <p>Karen Bowens asked Council Kinston about special called meeting tonight concerning Tiny Homes and Briefing on Day Resource Center; Council Kinston stated it was an open meeting; Laressa stated CoC hasn't made an official stance on Resource Center</p> |
| 13 | <p>Next Meeting Dates:</p> <ul style="list-style-type: none"> • <u>Community Meeting</u> Third Tues at 0930 at 310 Green St back, parking in the back (Tuesday 18 February 2020) • BOD Meetings 2nd Wednesday 0930 310 Green St upstairs Board Room • Please see above for Committee Meetings | <p>Debbie Brown</p> | <p>Debbie noted changes with the now two separate meetings: Community Meeting and the BOD meeting with a change of day</p> |
| 14 | <p>Adjournment</p> | <p>Laressa Witt</p> | <p>Laressa adjourned</p> |