

**Board of Directors Meeting
Tuesday, November 23, 2021 2:00 pm**

Please join the meeting from your computer, tablet or smartphone.

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	TOPIC	PRESENTER	MINUTES
1	Call to Order/ Opening Prayer/ Introductions/Roll Call	Debbie Brown Crystal Williams	Debbie Brown, Chair called meeting to order; Pastor Robert James opened in prayer; Crystal Williams, Secretary took roll and quorum was reached.
2	Approval of the Minutes – voting approval needed	Crystal Williams	Rev. Robert James motioned to accept the minutes with a second by Tiffany Johnson. Motion carried with one “NO” by Michael Williams.
	OLD BUSINESS	PRESENTER	MINUTES
3	Treasurer’s Report – voting approval needed	Tiffany Johnson	Crystal Williams motioned to accept the Treasurer’s Report with a second by Pastor Robert James. Motion carried unanimously.
4	New Membership Forms	Crystal Williams	Crystal Williams presented new members: Tasha Smith, Exec. Dir @ Cumberland HealthNet; Kathy Greggs-Advocate; Jennifer Wahlman, Exec. Dir @ Rebel Goat Farm, Inc.; Michelin Henderson, Employment Specialist @ Volunteers of America; Charlie Hammerle-Advocate; Chris Onate, Case Manager @ Fayetteville Cumberland Reentry Council.
	UPDATES/ NEW BUSINESS	PRESENTER	MINUTES
5	Agenda Order Change	Debbie Brown, Chair	Debbie Brown, chair called for a change in the order of the agenda to accommodate a conflict in timing for Pearlie Hodges who was being installed. She requested that the meeting order move up the installation to be held before committee reports. Pastor Robert James made the motion, Karen Bowens second the motion, the motion carried unanimously.
6	Installation of CoC Officer and Members at Large	Pastor Danny Richards	Pastor Danny Richards installed new Vice-Chair, Pearlie Hodges and Members at Large-Tiffany Johnson and Michael Williams. Each accepted their duties to perform their responsibilities in their position within the Continuum of Care. Debbie Brown, Chair, congratulated each and informed the members present that Tiffany Johnson will continue to serve as Interim Treasurer as well as member at large.
7	Committees: <u>Please Join One!</u> <ul style="list-style-type: none"> • Executive: • Planning & Development: <ul style="list-style-type: none"> • Marketing: • Governance: <ul style="list-style-type: none"> • Nominating: • Performance Evaluation & Grants Review: • HMIS/CE: 	Debbie Brown Chris Cauley Semone Pemberton Dee Taylor Pastor Danny Richards TBA Alex Baker Tiffany Johnson	Debbie Brown shared that the Executive Committee met to plan the CoC Board agenda and the committee structure of the CoC which she will discuss later in the meeting under the Five Committee-Structure and Makeup Heading. Chris Cauley & Devon Newton were absent therefore there was no update from the Planning & Development Committee. Semone Pemberton was absent due to the passing of her father. The chair informed the CoC members that the December 3 rd Marketing Committee meeting has been cancelled. Semone will return in January.

	<ul style="list-style-type: none"> • Finance: 		<p>Dee Taylor reported that the Governance Committee will meet on November 30th at 4:00 p.m. to go over the components of the Policies & Procedures especially Coordinated Entry, Finance and grants reviews. She will be consulting with each of those committees for their input on their areas of expertise. Specifically, the grants and review committee to ensure that all parties receive fair and equal opportunities for inclusion for funding under the CoC and Emergency Solutions Grants.</p> <p>Alex Baker stated that he will not have a report until after HMIS/CE has it's meeting with the Governance Committee.</p> <p>Tiffany Johnson reported on the Finance Committee's involvement with the Community Stand Down that was held on November 19th. The items purchased were approved by the Board of Directors. She will discuss in detail the items purchased for the Stand Down at the next CoC Board meeting. Debbie Brown discussed the Stand Down and items left over. Those items will be used to give out during the PIT count. Crystal Williams and Shelley Hudson both agreed.</p>
8	Five Committees – Structure and Make Up	Debbie Brown	Chair discussed the restructuring of the 5 committees to allow community organizations the opportunity to become actively involved. The current structure was developed at the 2019 Retreat.
9	Announcements/ Additions	Debbie Brown	Pastor James announced that he was pleased to work with Cumberland HealthNet at First Baptist Health Fair. Shelley Hudson announced that Cumberland HealthNet will be providing transportation to clinics that are providing COVID-19 testing and shots. Transportation is free and open to all ages. Alex Baker announced that the city has reached an agreement with Manna Church to reopen the Hope Center with 21 beds for men. The date of opening will be announced.
10	Next Meeting Dates	Debbie Brown	Meeting dates were reviewed. <ul style="list-style-type: none"> • Member Meeting: December 8, 2021 @ 10:00 a.m. • Finance Committee: December 7, 2021 @ 11:00 a.m. • Governance Committee: November 30, 2021 @ 4:00 p.m. • Executive Committee: Tuesday, December 14, 2021 @ 10:00 am • CoC Board: Tuesday, December 21, 2021 @ 2:00 pm
11	Adjournment – <i>voting approval needed</i>	Debbie Brown	Chair, Debbie Brown closed in prayer. Michael Williams motioned to adjourn the meeting with a second by Rev. Robert James. Motion carried unanimously.