

Board of Directors Meeting
Tuesday, June 28, 2022 2:00 PM
<https://meet.goto.com/489299861>
You can also dial in using your phone.
United States: **+1 (408) 650-3123**
Access Code: 489-299-861

	TOPIC	PRESENTER	MINUTES
1	Call to Order/Opening Prayer	Debbie Brown	Chair called the meeting to order. Rev. James opened in prayer
2	Roll Call Approval of the Minutes – voting approval needed <i>4.26.2022; 5.24.2022; {5.19.2022;6.2.2022; 6.16.2022</i> <i>Special Called Meetings}</i> New Membership Form(s)	Crystal Williams	Secretary called roll with quorum not being reached at first. After quorum was met, Secretary motioned to accept all the minutes that were sent to the BOD. Semone Pemberton made the second. Motion carried unanimously.
3	Treasurer’s Report – voting approval needed	Tiffany Johnson	Treasurer motioned to accept the Treasurer’s Report with a second from Crystal Williams. Motion carried unanimously.
	UPDATES: Committee Reports	PRESENTER	MINUTES
4	Committees: <u><i>Please Join One!</i></u> <ul style="list-style-type: none"> • Executive • Planning & Development • Governance • Performance Evaluation & Grants Review • HMIS/CE • Finance 	Debbie Brown Shelley Hudson Adolph Thomas Crystal Williams Rev. James Tiffany Johnson	-Chair stated the Executive Committee met to discuss the BOD agenda and updates. -P&D Chair stated the Roles & Responsibilities were approved at the last member meeting. This committee chose to change the meeting date to the third Wednesday of the month at 2:00 pm, however there will be no July meeting. Notice will be sent via email about the date/time change. The Committee is working on move on strategies. -PE&GR Committee Chair stated the committee discussed the monitoring tools and how to tweak those for our use. Robin’s Meadow will be used as a practice run through. The committee will use ones from the past while preparing for the new tools. These tools will be approved by Members and BOD. -HMIS/CE Chair gave numbers for May 1- June 1, 2022 for CE: 536 Calls; 145 People Served; 86 Families Served; 21 Walk-ins. The committee is finalizing the CE P&P and should be reminded that this is a living document. They are still working on the phone number change with AVAYA looking at more numbers presented to them recently. If there are no viable numbers, the committee would recommend to halt the search and just continue using the number we have. -Governance Chair will have the first meeting on July 7th at 2:00. Chair is looking for members to join with him to focus on three items: finance committee updates; P&D Committee R&R to be approved by the Board; Finance Committee to look into a fundraising policy.



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New Business		PRESENTER	MINUTES
5	Day Resource Center update	Chris Cauley/ Alex Baker	Mr. Cauley was called away and was not present during the meeting. Alex Baker shared the DRC should be operational in the Spring of next year. The City has been reviewing applications for the DRC Operator.
6	Housing Program P&P Fayetteville City	Chris Cauley	Mr. Cauley was called away and was not present during the meeting
7	Update on \$200,000 Homeless Initiative Funds	Dee Taylor/ Chris Cauley	Dee Taylor shared that the Homeless Advisory Committee had not approved the \$200,000 Initiative Funds yet. These funds provide a portion of the HMIS system and for the Data Analyst position. That \$100,000 was for supportive service activities
8	County Budget impacting Homeless	Dee Taylor	Dee stated that most of the county funds budgeted will be towards the Homeless Shelter. CCCD provides funding for Safe Homes and Robin's Meadows.
Old Business		PRESENTER	MINUTES
9	Chair updates	Debbie Brown	Chair stated the BOD had received the CoC BOD Chair Plan of Action for April – June 2022. Highlights include: CE P&P will be ready for approval at the August CoC Member meeting; Communication lines have been strengthened throughout the By Names List group to allow for better services and quicker data sharing amongst the group and with the Domestic Violence setting that does not use HMIS; P&D Committee are educating themselves with the Moving On Strategies; Dee and the Chair will be meeting with PSH providers to discuss ways to empower clients to be able to move into permanent housing allowing for others to move into the Permanent Supportive Housing beds; Committees are working diligently in creating their definitions or R&R for Member/BOD approval so that the Governance Committee may get these in the P&P; P&D Committee determined that a monthly newsletter should be a quarterly newsletter and the desire is to have that out sometime next week. Chair shared with the BOD that they would receive an email after this meeting that would provide them the next quarter's CoC Chair Plan of Action.
10	Announcements/ Additions	Debbie Brown	Karen Bowens shared there would be a Basic Computer class held July 19 and 21 for 3 hours per day at FTCC. Shelley Hudson shared CHN was providing more pop-up clinics in July. She would send the flyer to CoC Chair for disbursement.
11	Next Meeting Dates: <ul style="list-style-type: none"> Finance Committee (1st Tuesday of the month): 7/12/22 11:00 Planning & Dev. Comm (1st Wednesday of the month): 8/3/22 2:00 	Debbie Brown	Chair reviewed dates of next meetings and shared there would not be a July Board of Directors meeting. Chair stated that the next Member meeting would be at a new location: Hay Street UMC directly across from First Baptist Church.

***Developing Systems to make homelessness rare, brief and non-recurring
Meetings May be Recorded***



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	<ul style="list-style-type: none"> • Governance/Nominating Comm. (1st Thursday of the month): 7/7/22 2:00 • Member Meeting (2nd Wednesday of the month): 7/13/22 10:00 • Perf. Eval. & Grants Review Comm (3rd Wed. of the month): 7/20/22 3:00 • Executive Committee (3rd Tuesday of the month): 7/19/2022 10:00 • HMIS/CE Comm (3rd Thurs of the month): 7/21/2022 2:00 • CoC BOD (4th Tuesday of the month): NO BOD MEETING THIS MONTH 		<p>During this meeting, Brook Redding and Chris Cauley will be presenting information to the members about the Encampment process. They will be seeking input from the members around all of this. There will be documents sent out to everyone on July 6th for review and everyone should be ready to discuss at the July 13th Member meeting.</p>
12	Adjournment – <i>Voting approval needed</i>	Debbie Brown	Rev. James motioned to adjourn with a second by Crystal Williams. Motion carried unanimously.